

# PUBLIC NOTICE

The Anytown Police Department is scheduled for an on-site assessment as part of a program to achieve accreditation by verifying that they meet professional standards.

Administered by the [Indiana Law Enforcement Accreditation Commission (ILEAC) / Commission for Law Enforcement Agencies, Inc. (CALEA)], the accreditation program requires agencies to comply with state of the art standards in four basic areas; policy and procedures, administration, operations and support services.

As part of the on-site assessment, Department employees and members of the community are invited to offer comments by calling 123-456-7890 on Monday, April 30, 2001 between the hours of 1:00 pm and 5:00 pm. Comments will be taken by the Assessment Team.

Telephone comments are limited to 10 minutes and must address the Department's ability to comply with ILEAC's/CALEA's standards. A copy of those standards may be viewed at the Anytown Police Department. Contact Lieutenant Mike Smith or Officer Ima Biggun at 123-456-7890 for more information.

Anyone wishing to submit written comments about the Anytown Police Department's ability to comply with the standards for accreditation may send them directly to the Indiana Law Enforcement Accreditation Commission, 10293 N. Meridian Street, Suite 175, Indianapolis, Indiana 46290 or the Commission for the Accreditation for Law Enforcement, Inc. (CALEA), 10306 Eaton Place, Suite 320, Fairfax Virginia, 22030-2201.