

## **PUBLIC INFORMATION PLAN**

### **PUBLIC NOTICE**

1. Public notices regarding the public hearing, telephone information and other information regarding CALEA will be distributed during the last week of March 2001, as follows:
  - a. Anytown Police Department lobby;
  - b. Anytown City Building bulletin board;
  - c. Anytown Fire Department lobbies;
  - d. Anytown Library bulletin board;
  - e. Summer Trace Retirement Community;
  - f. Time Warner Cable

### **PRESS RELEASE**

2. The press release announcing the on-site assessment will be provided to the following sources:
  - a. The MyTown Star;
  - b. The Othertown Daily Ledger;
  - c. The Anytown Topics;
  - d. Anytown High School radio station WHJE – 100.3 FM;
  - e. The Anytown High School newspaper the Highflier;
  - f. 28 home owners associations for their newsletter or meetings; and
  - g. The Anytown Clay Chamber of Commerce.

### **PUBLIC ACCESS TELEPHONE SCHEDULE**

3. The public access telephone schedule, as outlined in the Press Release and Public Notice, will take place on Monday, April 30, 2001 from 1:00 PM until 5:00 PM. The telephone number is a direct, non monitored line into the Assessment teams' workroom (conference room).

### **PROFESSIONAL ORGANIZATIONS**

4. Letters of announcement will be sent to various local and statewide professional law enforcement organizations, including the Indiana Police Accreditation Coalition, all neighboring law enforcement agencies, Indiana Law Enforcement Training Academy, the Any county Prosecutors office etc.

### **Department Employees**

5. Copies of the agendas for the on-site assessment, including the static display and Department tour, will be made available to all department employees.
6. All Patrol Units will be issued copies of the Public Notice and are encouraged to distribute to any interested citizen.